



Search Pros Staffing is excited to introduce you to our newest health benefits program. You are eligible to enroll in any of these offerings within the first 30 days of your employment with SearchPros. Several of these offerings meet the minimum guidelines as required by the ACA and will help you avoid the Individual Mandate Penalty. Please see the attached enrollment guide that will give you details of the coverages that are being offered along with answers to frequently asked questions. Your rates are included in this guide. Premiums will be deducted from your paycheck on a pre-tax basis and are collected during the month preceding each coverage month.

If you would like to enroll, please complete the appropriate enrollment form(s) and return them to SearchPros. If you choose not to enroll, please complete both enrollment forms indicating that you are waiving coverage at this time.

Reminder: If you do not enroll within your first 30 days of employment, unless you have a qualifying life event, you will have to wait until the next open enrollment period which is November of each year.

Your completed enrollment forms can be:

Uploaded to your JobDiva Portal

-OR- Emailed to: brenda@spstaffing.com

-OR- Faxed to 916-669-8068.

-OR- Mailed to:

Search Pros Staffing
Attn: Brenda Johnson
6363 Auburn Blvd.
Citrus Heights, CA 95621